



Buyer Agent Checklist

1. Property details

Street	904 W. Kirchhoff Rd	City	Arlington Heights
State	IL	Zip	60005

2. How to register your buyer (Checklist)

- Share the **Agent Buyer Registration Form** for the property with your Buyer for their signature.
- Share the **Agency Disclosure Statement** with your Buyer for their signature (if applicable).
- Get your Buyer **proof of funds or mortgage qualification**.
- Share signed documents** with the Listing Agent.
- After you submit the signed documents, **go to SparkOffer.com**
- Have the Buyer **register as a bidder** with the website.
- The buyer will receive an email letting them know when they are approved to bid.
- We recommend the person who will be purchasing the property place the online bid(s).

3. Should you have any questions, contact the Listing Agent

Name	Eric Eckert	Email	eric@eghometeam.com
Brokerage	KW Experience	Phone	847-404-6426

Submit bids online at www.sparkoffer.com